

**Ralph Thornton Centre Board of Management
MINUTES of the September 30, 2015 Meeting
APPROVED October 28, 2015**

Present: Hongmei Cai, Andrew Chong (Chair), Cynthia Fleming; Graham Chernoff; Michele Harding, Jennifer King, Linda Mackay; and Chris Shantz. **Board Members-Elect:** Mae Hum; Alan Lennon, Samantha Morrison and Jordana Wright. **Regrets:** Paula Fletcher

#	ITEM	DISCUSSION	DECISION	ACTION BY:
1.	Greetings	Andrew welcomed everyone to the first Board meeting of the new term. He noted that a quorum of the Board was present. The purpose of the meeting is to approve an Interim Executive and confirm upcoming meeting dates.		N/A
2.	Interim Executive	Andrew explained the Board's process of appointing an Interim Executive until all Board members can get to know each other, to ensure that everyone can make an informed choice. The election for the on-going Executive is planned for the November meeting. MOTION: THAT the Board approve the following members as Interim Executive officers: Andrew Chong, Chair/President; Jennifer King, Vice-President; Chris Shantz, Treasurer and Cynthia Fleming, Secretary	Moved by Chris Shantz, Seconded by Michèle Harding CARRIED	Executive members
3.	Board Orientation and Meetings	An orientation session for new members, and others who wish to participate, will be scheduled for early October. A full-board orientation session, where issues relating to governance, committee membership and accessibility/inclusivity may be discussed, will be scheduled following the October Board meeting and the City's presentation. Regularly scheduled Board meetings will be scheduled for the 4 th Wednesday of each month.		BD&N to contact members to schedule orientation sessions.
4.	Recognition	Decision: THAT the members thank Hong Mei for her amazing real-time translation at the AGM.	Agreed	N/A
5.	Adjournment	MOTION: THAT the meeting be adjourned at 8:30 pm	Moved by Graham Chernoff, Seconded by Cynthia Fleming CARRIED	N/A

**THAT the minutes of the September 30, 2015 meeting be approved as circulated.
Moved by Jennifer King; Seconded by Graham Chernoff. CARRIED**

